Online Parent's meeting for our Westwood Family

On <u>Tuesday 2nd November</u>, we are holding our Autumn Term Parent's Meetings for Reception to Year 6. These appointments will take place online via Zoom and you will be able to book a five-minute appointment via the School Spider app. The Parent's Meetings will give you an opportunity to speak to your child's teacher via **Zoom** to share your child's settling in this Autumn term, current snapshot of progress, important next steps and how we can work together in partnership in your child's learning journey. Nursery - Rowan Class will have their meetings with Mrs Ryan on Monday 1st November using Zoom.

Ø The online system to book your child's appointment is directly through the School Spider App's booking **X** system. Therefore, it is vitally important that you have an up to date email address, so you can access the app and login successfully. The booking of appointments goes live on School Spider from Wednesday 13th October @ 4pm and this will be the only way to arrange a parent's meeting appointment. Parents are notified by smartphone message and an email when the parents' meeting is available for booking. You can then go to either the School Spider App to choose the slots that you want to book for all children. If you have any issues booking online, try logging out and back in!

Before we go live with our Parent's Meeting booking system, you will receive an email on Tuesday $12^{
m th}$ October @ 4pm with your School Spider login details so please open up the email. If you need to provide 🗞 - an up to date email address, please call into the office a.s.a.p. as without the school registered email **N** address you provide, you will not be able to book an appointment so please make sure your email address is correct.

The bookings for parent's meetings will close on Thursday 21st October at 5pm. After this time, your child's class teacher will send you a link for Zoom to attend the appointment you have booked.

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Remember: To participate in the Parent's Meetings - you will need to download (if you haven't already):



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School Spider app to book the appointment

zoom

Zoom to attend the appointment you have booked.

Please download these in preparation and ensure you can access them so your parent's meeting experience Will be successful.

🐛 Thank you for your support.

Team Westwood 😣