

To our dear Westwood Family,

We really hope you are all very well and staying safe?

Last week we wrote to you all to let you know that Welsh Government are asking us to open our Westwood doors from June 29th to Friday 24th July to ‘Check in with school and a Catch up’ and we completed a survey with you. We have collected all our survey responses now, so thank you for responding so promptly! Our staff are now collating the limited groupings, preparing your child’s offer if they are returning and preparing the site for reopening based on the numbers we have received.

If you decided to send your child back to Westwood for the ‘Check in and Catch up’, you will be given an offer of a set number of days and times. This offer will be with you on Monday 22nd June. Included in the offer we make, there will be a ‘Return to School’ handbook – a clear code and set out expectations for your child. Please note **there will be very strict guidelines and expectations to follow as Covid 19** is still within our community, and we need you to support our plans and sign these to say you agree to our offer to allow your child to return. This is also important as you are having sight of our plans, and will help **you to prepare your child for their return.**

Whereas we are all very pleased to learn that we will be returning to Westwood soon, as you will see from our offer, this will very sadly not be a return to the school we closed in March. We are still facing an immense amount of work and planning before we can safely open our doors to our staff and pupils on Monday 29th June and we are busy preparing the individual pupil offer. We will however endeavour to make sure the experience is as positive as possible given the strict guidance and the circumstances we find ourselves in at present.

Our Westwood Family will again need to remember is that school from Monday 29th June will be a very different experience for the children from what it was like in March; they will have this opportunity to see some of their peers and staff prior to the summer break. Please understand that school will **NOT BE AVAILABLE TO ALL PUPILS on a FULL TIME BASIS FOR 4 WEEKS.** **The children will not all be in school every day over the 4 weeks, nor for a full day. All year groups will be offered SOME face to face time in school within this 4-week window,** to complement their ongoing home learning, which will be expected to continue from now on and into September.

Many of you have decided to keep your child at home. Your child will not be at a disadvantage academically by not attending for the Catch up. **You must remember to do what is right for your family and your own individual circumstances.** We will support and respect your decision; as you do ours! We always have your family’s health, wellbeing and happiness at the core of our decisions.

IMPORTANT: That family members of pupils who have received ‘shielding’ letters and pupils who live with a person who has received a ‘shielding’ letter are not expected to return in the Summer Term.

If you decided to keep your child at home or did not respond to the 4 emails we sent out for your child to attend the ‘Catch up Sessions’ then you will have a chance to review your situation again after the summer break. We must work on the pupil numbers we have now.

If you answered a ‘Yes’ then these numbers have been submitted to Flintshire County Council as the maximum amount we can have on our site; we have used these ‘Yes’ responses to inform the your child’s offer. Our final risk assessments, staffing and other Health & Safety procedures are now in place, and we need to have the **Flintshire County Council** authority and approval for us to open safely with the capacity and tight fundamentals we outlined. **If you did take up the offer, we will let you know about further health and safety details that will need you to be aware of, and the days and times your child will be offered. At this time, we still need to review groupings before we release the actual days/times and actual hours we can safely provide. Your finalised offer letter will be with you on Monday 22nd June. We will always do our best for you! Thank you for your patience here!**

As we receive more information over the coming weeks, we will keep you updated. **Please keep an eye out for emails and communication from school.** Remember, if you accepted our finalised offer, **we will notify you of your times and days on Monday 22nd June, along with the ‘Return to school’ handbook.** If you have any questions, please do not hesitate to contact school on wwmail@hwbcymru.net or check the guidance link <https://gov.wales/keep-education-safe-operational-guidance-schools-and-settings-covid-19> or here for frequently asked questions <https://gov.wales/schools-increasing-operations-29-june-coronavirus> Any queries or questions on social media cannot be actively dealt with by our Team.

Remember we always have all of our Westwood Family’s wellbeing and safety, which cannot be comprised, at the heart of everything we do!

Thank you again, our Westwood family, for your patience and support. **Team Westwood** ☐

A REMINDER - PLEASE READ CAREFULLY

Your Westwood Offer from June 29th to Friday 24th July is a 'check in with school and a catch up with learners' only. It is to prepare for a new normal. It will be for wellbeing opportunities. This offer is unique to Westwood, as each school has to consider its individual capacity to provide a safe return for their learners. Here is our outline of our offer based on numbers and Health & Safety requirements. Our interim offer is as follows with more details to follow on Monday 22nd June in a finalised offer.

- ✚ Only 2 / 3 - year groups will be in at any one time - these will be split into smaller groups (5 or 6) to allow for strict social distancing rules, hygiene and health regimes in the setting. Due to these factors, masks are not deemed necessary.
- ✚ 4 days per week for one week only - Monday to Thursday - these are not whole days, Friday is the 1 day for deep cleaning for the next group of learners to attend the following week, giving 72 hours between the use of resources and settings between groups.
- ✚ The start and end of the day will be staggered with no more than 25% of pupils at any one time on site. We have reduced hours - IT IS NOT A FULL SCHOOL DAY- you will receive confirmation of your time slots - start and finish time in your offer letter on Monday 22nd June.
- ✚ We are unable to guarantee family groups
- ✚ You will be given a drop off and pick up time which **MUST** be adhered to. These will be finalised soon and in your offer on Monday 22nd June.
- ✚ Children will be met at their designated drop off time and delivered back to the gate by their member of staff at their designated pick up time - parents are not allowed on the school site.
- ✚ Your child's temperature will be taken by a member of staff on arrival and when they leave.
- ✚ Social distancing will need to be strictly adhered to, hygiene and stringent monitoring health questions will be asked daily before entering the site. We appreciate your honesty when responding to these health questions daily before your child enters the school site. Any child or family member within the household displaying symptoms will be asked to return home and self- isolate for 14days. If your child has had Calpol or other pain relief that day, we will refuse entry onto the school site. **PLEASE SUPPORT THIS-IT IS FOR EVERYBODY'S SAFETY!**
- ✚ Your child may not be with their current class teacher but will be with a familiar member of staff. Some staff will not be in school due to shielding, including some of our teachers. You will know if your teacher is one of those staff members shielding with your final offer.
- ✚ Family members of pupils who have received 'shielding' letters and pupils who live with a person who has received a 'shielding' letter are not expected to return in the Summer Term.
- ✚ If your child suffers from a serious health condition, please check the latest Welsh health guidance or check with your G.P. to ascertain if your child is safe to return to our setting.
- ✚ Children are **not expected to wear uniform**. Instead, children are asked to wear **clean clothes daily**, trainers or sensible footwear they can fasten themselves, have a **waterproof coat**. On hot days, **sun cream must be applied**, and sun hats worn.
- ✚ All children should bring in a **small bottle of hand sanitiser for personal use and essential medication only**.
- ✚ No other outside items to be brought into school, including bags nor mobile phones. You will have a full list of exempt items in the handbook along with your offer on Monday 22nd June.
- ✚ A packed lunch will be provided by school for all pupils at the end of their session. These are to take away and to eat at home.
- ✚ We will provide your child with a snack, water and tissues for each child.
- ✚ Outside areas will be allocated to groups for play and recreation.
- ✚ Each group will be socially distanced from the other groups and will **not mix**.
- ✚ Toilet facilities will be allocated to the groups to ensure reduced risk of infection. However, only one child is allowed in the block at any one time.
- ✚ If a member of staff or child becomes symptomatic within their school group, they will be isolated and sent home to Self - Isolate and access a test. The remainder of the group may be sent home to Self-Isolate until we receive a negative result of a Covid 19 test.

When you receive your finalised offer on Monday 22nd June, you will have a 'Return to school handbook'; within this there will be a clear code and set out expectations for your child within this handbook, so you can share this with them before they return to school- this includes a positive behaviour section. **If you decide to accept our finalised offer and by sending your child into Westwood on your given days and time, we will deem that you have read it carefully, understood it and will abide by our terms of return.** You will also have sight of any risk assessments we have in place before hand. **If you do not wish to accept the finalised offer we make, you will be able to remove your child from our Summer Catch up lists by emailing the office on wwmail@hwbcymru.net and we will hopefully see you in September, after a review of the situation.**

Thank you for your support.

We look forward to seeing you soon 😊